The Clarion Hotel Motel Tax Board met on Thursday, October 11, 2018 at 3:00pm in Clarion City Council Chambers. Present were Duane Asbe, Mayor, Jordan Cook, City Administrator, Cindy Schaffer, Kent Klemme, Peggy O’Neil, Barb Mussman and Dave Maxheimer. Mayor Asbe called the meeting to order. Motion by Mussman, seconded by O’Neill to approve the treasurer’s report, all ayes approved.

The Board reviewed grant application requests for the 2st quarter as follows:

1. Granny’s Mixing Bowl requesting $21,759.00 for remodeling the building at 200 N. Main. Motion by Mussman, seconded by Klemme to grant $5,000.00 to be used for exterior projects such as entry doors/windows. All ayes approved.
2. Clarion Locker, requesting $7,000.00 for expansion and store front improvements at 305 S. Main. Motion by Mussman to grant $5,000.00, seconded by Klemme, all ayes approved.
3. The Red Shed Events Center, requesting $5,700.00 to create and outdoor ceremony space. Motion by Mussman to grant $4,000.00, seconded by Klemme, all ayes approved.

The board discussed adding a requirement that applicants appear before the committee and give a short presentation on their project. A motion was made by Maxheimer that any requests for more that $1,000.00 will be required to present their request before the board. The motion was seconded by O’Neill and all ayes approved. The requirement will be added to the forms. The group also requested that the City have the application translated into Spanish and have that version of the application available.

With no other business to discuss, the Board set date for their next meeting, Tuesday, January 8th, 2019; 3:00 p.m. Motion by Maxheimer, seconded by Mussman to adjourn.

Respectfully submitted,

Lisa Hanson

Deputy Clerk